

**Discovery Charter School  
1100 Camino Biscay  
Chula Vista, CA 91910**

**Board of Directors**  
Regular Board Meeting  
Thursday, October 15, 2020  
5:30pm  
Virtual Meeting

**MINUTES**

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**I. Opening Procedures**

**A. Call to Order** at 5:31 p.m.

**B. Roll Call**

Members Present: Rochelle Carroll, Erin Richison, Terry McKearney, Vikki Castorena

Members Absent: Morgan Appel

Others Present: Principal Neil MacGaffey, Associate Principal Nestor Espinoza

**C. Pledge of Allegiance** led by Board President Rochelle Carroll

**D. Recognize Mrs. Parker for receiving an educational grant**

- Mrs. Allison Kocsiak from the California Coast Credit Union presented Ms. Parker, 6<sup>th</sup> grade teacher, an \$825 grant for her proposal for distance learning equipment and tools.

**II. Approve Agenda**

*Motion: Viramontes*

*Second: McKearney*

*Vote: MCSU*

**III. Approve Minutes from September 10, 2020 Regular Board Meeting and September 17, 2020 Special Board Meeting**

*Motion: McKearney*

*Second: Richison*

*Vote: MCSU*

**IV. Public Comment:** Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

**A. Public Comment – Items on the Agenda:** None

**B. Public Comment – Items not on the Agenda:** None

**V. Principal’s Report**

- Mr. MacGaffey thanked board members, staff, parents and Mr. Mora for their presence in the meeting, and he expressed gratitude to the staff who have been helping out on campus and from home and the teachers during this time of distance learning.
- Mr. MacGaffey reported on: a successful visit from the fire marshal - no issues or infractions; Discovery’s 2<sup>nd</sup> distribution of materials day last Friday, October 9<sup>th</sup>; the new Student Council members; the use of i-Ready Math and the start of i-Ready reading; the focus on individual students for whom distance learning is not working with the goal of gathering a team to conduct the appropriate outreach and support for these students and families; his participation in various cohorts, the rotation schedule of classroom observations by the leadership team; Discovery’s rank of #3 in District attendance; Discovery’s active GATE and Robotics clubs even during distance learning
- Mr. MacGaffey shared that they are looking at other options to hold the virtual board meetings
- Mr. MacGaffey shared that Discovery has been given the green light to begin the planning process for reopening.

**VI. Budget Update**

- Mr. MacGaffey presented the updated budget report on the unaudited actuals from the 2019-20 school year: the revenue, expenditures, including the deficit spending, and concluded by underlining the nearly 19% reserve.

**VII. DCS Student, Family & Teacher Voices**

- Mr Espinoza presented the results of the student survey, the parent survey and the staff survey related to the current distance learning model and the possible reopening of the school. He explains the importance of communication and transparency within the community. He shared a video presentation: Student Voices II.

**VIII. Approve Job Description for Multi-Tiered Systems of Support Coordinator**

- Mr. MacGaffey showed the job description and explained how the need for this position came about from input from our parents and our staff in meetings and surveys, and had been approved as part of our Learning Continuity Plan in September 2020.

*Motion: McKearney*

*Second: Viramontes*

*Vote: MCSU*

**IX. Board Communication**

- Mrs. Viramontes thanked all participants. Watching the video was emotional and wants to thank the staff for putting this together and students for their input.
- Mr. McKearney thanked everyone and was struck by the feedback and comments and recognizes the urge to get back to normal. He is concerned with hybrid learning and would like a deeper understanding of the concept.

- Dr. Richison asked how we can respond to our students and design a hybrid model with their feedback in mind, suggesting to start small and then scale up. She shared that October is national school Principals month and thanked both Mr. MacGaffey and Mr. Espinoza.
- Mrs. Carroll shares how impressed she was with the group of students who participated and thanks the administrators for their time and hours and shares her appreciation with families and staff. She also commends teachers, parents, and students and administrators for keeping up with these times.

**X. Adjournment:** 7:04pm

*Motion: Viramontes*

*Second: Richison*

*Vote: MCSU*

**The next regular meeting of the Discovery Charter School Board of Directors will be on Thursday, November 12, 2020 at 5:30pm.**

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Rochelle Carroll, Board President

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Sara Roa, Secretary to the Board